

Instructions for Applicants and Application Checklist

The Hindu Centre for Politics and Public Policy

Kasturi Buildings, 859, 860 Anna Salai

Chennai – 600002

Tamil Nadu, India

Email: research@thehinducentre.com

1. Before you submit your application, ensure that the application package is complete and that it includes,
 - a. A completed application form.
 - b. A covering letter.
 - c. A recent resume.
 - d. A statement of purpose not exceeding two pages with single spacing and 12 point font size.
 - e. A research proposal not exceeding 8 pages, written in 12 point readable font with double spacing. Recommended page margin is 1 inch.
 - f. Two confidential letters of reference that will be e-mailed to us directly.
2. Every page of your application form and documents should include a header bearing your name and the scholarship you are applying for. Please number all pages.
3. While completing the application please follow the instructions that are provided with each section.
4. While writing a statement of purpose, make sure that it includes a response to the following questions.
 - a. Why do you want to be a fellow The Hindu Centre?
 - b. How can The Hindu Centre help you in accomplishing your career goals?
 - c. How can your presence at The Hindu Centre augment and further the goals of the Centre?
5. Your research proposal should tell us exactly what your research question(s) is/are and how you propose to conduct your research. It should let us know that you have a good grasp of existing literature in your field and that your question(s) is/are new and interesting. Please include a select bibliography, a tentative budget and timeline for completion at the end of your proposal.
6. Brief your referees about the deadline for application submission and ensure that the references reach us on time.
7. Email the application with all attachments directly to research@thehinducentre.com by October 5th, 2013.

**Application Form for Public Policy Scholarships
The Hindu Centre for Politics and Public Policy
Kasturi Buildings, 859, 860 Anna Salai
Chennai – 600002
Tamil Nadu, India
Email: research@thehinducentre.com**

Title of Project:

Brief description of project

Section 1: Personal Information

Name:

Date of Birth:

Address:

Email address:

Phone:

Section 2: Academic History

Please list the institutions of higher education (undergraduate and graduate) that you have attended. Also include dates of attendance and field of study.

Institution:

Degree obtained and field of study:

Years attended:

Institution:

Degree obtained and field of study:

Years attended:

Institution:

Degree obtained and field of study:

Years attended:

Institution:

Degree obtained and field of study:

Years attended:

Section 3: Academic Achievements and Past Fellowships

Please list all academic honors that you have received including fellowships won and dates awarded.

Section 4: Publications

Please list all your publications with dates published and names of publications in which these appeared.

Section 5: Current Professional Information

Job title (if any):

Duration in current job:

Job description:

Section 6: Past Professional Information

Please list previous jobs and positions you have held that have relevance to your application. Include a brief job description, if necessary.

Job title (if any):

Duration in job:

Job description:

Job title (if any):
Duration in job:
Job description:

Job title (if any):
Duration in job:
Job description:

Job title (if any):
Duration in job:
Job description:

Section 7: List of Referees

Please list the names of two referees who are familiar with your work. Please include their contact details (addresses, phone numbers and emails).