

The logo for the Indian Institute for Human Settlements (iihs) is located in the top left corner. It consists of the lowercase letters 'iihs' in a white, sans-serif font, with a registered trademark symbol (®) to the upper right. The text is set against a dark red rectangular background.

iihs®

INDIAN INSTITUTE FOR
HUMAN SETTLEMENTS

JOB DESCRIPTION

Team Leader – City Wide Inclusive Sanitation (CWIS)

About Us

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university of eminence for research and innovation focused on the challenges and opportunities of India's urban transition. The proposed IIHS University will be an institution of eminence that will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

About the Trichy CWIS Project

The Department of Municipal Administration and Water Supply, Government of Tamil Nadu Municipal (MAWS, GoTN) aims at scaling up access to safe and sustainable sanitation to all its urban areas in the next five years. The Bill and Melinda Gates Foundation (BMGF) is supporting GoTN to achieve the Sanitation Mission of Tamil Nadu. A Technical Support Unit (TSU) has been set up to be the comprehensive technical arm for the MAWS-GoTN.

The first phase of the programme, which is nearing completion, adopted a two-pronged approach: working in two model urban locations to demonstrate city level transformations on-ground across the sanitation chain, while in parallel, creating an enabling environment, implementing statewide actions, and scaling-up of innovations (See more details at www.tnussp.co.in). The second phase of the programme, focusing on scaling sanitation initiatives across the state, has commenced.

In addition, Trichy has been selected as one of the cities under the City Wide Inclusive Sanitation (CWIS) initiative by the Bill and Melinda Gates Foundation. The wider CWIS initiative is globally supported by multiple agencies and organisations including the BMGF and the World Bank. CWIS cities are expected to move towards achieving the Sustainable Development Goal (SDG) for sanitation to ensure safe, inclusive, and financially sustainable sanitation services, and serve as global benchmarks. The Trichy CWIS project will be guided by the urban local body, and delivered by a consortium of partners led by IIHS. While the project aims to improve overall sanitation outcomes in Trichy across the full cycle of sanitation, it will also focus on improvement of service delivery to the poor. The project will also attempt to mainstream sanitation into existing initiatives, showcase innovations and systematically document and share learnings (particularly with a view to enabling replication).

Job Description

The Practice Programme at IIHS is responsible for providing cutting-edge and integrated solutions to India's urban development challenges by bringing together faculty and experts across diverse domains of knowledge and practice, exposing learners to real-life problems, and integrating the practice into academics and research.

The CWIS Trichy project will be anchored in the Practice Programme at IIHS and is expected to run over a duration of about 3 years. The position of Team Leader could be either a regular position or a contractual project-based engagement. Located out of Trichy and Chennai, the Team Leader for CWIS Trichy will be responsible for the successful delivery of the project outputs and results.

Activities and Tasks

The Team Leader is responsible for the overall deliverables of CWIS Trichy. The role requires effective co-ordination of the project's components and management of their inter-linkages including risk management.

The Team Leader's responsibilities and deliverables will include, but not be limited to, the following:

- Planning and implementing the project and proactively monitoring its progress, including addressing risks and resolving emerging issues that can impact project delivery;
- Managing the project's budget, monitoring expenditure and costs against delivered and realised benefits as the project progresses; risk mitigation and management;
- Supporting the recruitment and/or deployment of personnel to project teams, and providing for their capacity building and training;
- Managing the contribution of Project partners, External Consultants and Advisors to the project;
- Ensuring compliance to effective quality assurance mechanisms for all outputs and deliverables, and maintaining the overall integrity of the project deliverables;
- Reviewing the performance of team personnel, Advisors and External Consultants;
- Managing communications with key stakeholders including but not restricted to the BMGF, Trichy Corporation, GoTN, MAWS and constituents, other Government departments and agencies, non-government organisations and civil society formations, media, community groups, private sector, other groups, consortium partners, and the IIHS teams and networks;
- Reporting on the progress of the project at regular intervals to the Program Director, TCC working group, Advisory Committee, and other Committees formed from time to time;
- Coordinating with the Trichy City Corporation, and constituent agencies thereof;
- Carrying out all tasks and activities that are necessary for the successful delivery of outputs;
- Enabling documentation and learning of lessons from the Trichy CWS process, to feed into IIHS academic, research and capacity building initiatives;
- Providing support to other IIHS activities including academics, research, operations and other activities;
- Participating in all activities of Institution-building at IIHS; carrying out tasks as assigned by IIHS; and travelling on IIHS work within or outside the country as needed.

Structure and Reporting

The Team Leader – City Wide Inclusive Sanitation (CWIS) will report to the Senior Lead – Practice at IIHS (Project Director- CWIS) and collaborate effectively with a diverse group of internal teams and external individuals/ organizations, and students.

Person Specification

The incumbent is required to have training in Sanitation, Urban Planning, Project Management, Development Studies or related disciplines with 10-15 years of relevant experience. The candidate should have a demonstrable track record of developing and facilitating project management especially in the social/development sector and should have experience in working with Government agencies.

She or he should also have experience of working in multi-disciplinary teams; have good people management skills, and significant competency in project management, IT and social media skills.

This offer could be either for a regular position or for a contractual project-based engagement. The offer is only open to citizens of India, and is on an exclusive basis, which implies that other professional assignments (whether compensated or not) that bear a potential conflict of interest with IIHS cannot be undertaken. The search will remain open until the position is filled.

Location

This position is based in Trichy (mainly) and Chennai, and may entail travel to other locations in India.

Review and Assessment

The role and performance of the incumbent shall be subject to normal review and assessment systems at IIHS.

Diversity Policy

IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

Contact

Please email an updated resume, along with a cover letter addressing how you meet the above requirements, to hr@ihs.co.in (*Subject: Team Leader – City Wide Inclusive Sanitation (CWIS)*).



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