

“WATER FOR LIFE” UN-WATER BEST PRACTICES AWARD

APPLICATION FORM

Please read carefully the Statutes <http://www.un.org/waterforlifedecade/statutes.html> and Categories <http://www.un.org/spanish/waterforlifedecade/categories.html> sections of the Award website before submitting your application form.

The candidatures (letter and application form) should be submitted to the UN Office to Support the International Decade for Action “Water for Life” 2005-2015 as a PDF file by e-mail at water-decade@un.org

Also, an original hardcopy should be mailed to:

Oficina de Naciones Unidas de apoyo al Decenio Internacional para la Acción "El agua, fuente de vida" 2005-2015

Casa Solans

Avda. de Cataluña nº 60

50014 Zaragoza. Spain

The date of the postmark or the date stamp of the delivery company will be considered as the date of submission.

Please provide the following information when submitting your Best Practice project/programme:

1. Basic information

1.1. Name of the project/programme	
1.2. City/Town where it has been applied	
1.3. Country(ies) where it has been applied	
1.4. Contact person (Name and surname)	
1.5. Address Name of the organisation Street, P.O. Box City/Town, Postal Code Country	
1.6. Telephone (Country code) (City code) Number	
1.7. Fax (Country code) (City code) Number	
1.8. E-mail address	

2. Nominating organisation

2.1. Name of the nominating organization	
2.2. Contact person (Name and surname)	
2.3. Address Street P.O. Box City/Town, Postal Code Country	
2.4. Telephone (Country code) (City code) Number	
2.5. Fax (Country code) (City code) Number	
2.6. E-mail address	
2.7. Type of organization - Government organisation or agency, including bilateral aid agencies - City, local authority - Non-governmental organisation (NGOs) - Community-based organisation (CBOs) - Private Sector (e.g. water operators) - Research and academic institution - Media - Public or private foundation - Educational institution - Other, please specify	

3. Actors/stakeholders involved

For each associated partners, please provide the following contact information:

3.1. Contact person (Name and surname)	
3.2. Address Name of the organisation Street, P.O. Box City/Town, Postal Code Country	
3.3. Telephone (Country code) (City code) Number	
3.4. Fax (Country code) (City code) Number	
3.5. E-mail address	

4. Budget

Please provide an overview of the annual budget of the best practice (in USD) if relevant.

Budget for Year 1	Budget for Year 2	Budget for Year 3	Budget for Year 4

5. Category 1

From the list below, select no more than four themes that best describe the focus of the best practice.

Improvement of health conditions	
Improvements in disaster prevention, preparedness and mitigation	
More effective and efficient administrative, management and information systems	
Social integration and reduction of exclusion	
Consideration of gender equality and equity issues	
Community participation	
IWRM	
Adaptation to climate change	
Improvement of water quality	
Increase of water efficiency	
Improvement of water governance	
Protection and conservation of natural resources and of the environment	
Other, please specify (no more than four themes in total)	

6. Category 2

From the list below, select no more than three themes that best describe the focus of the best practice.

Participatory approaches leading to effective change and action	
Increase of community awareness on proper use of water and sanitation in daily life	
Increase of community understanding of the water existing situation, causes for the situation, its linkages to food security and related challenges	
Increased awareness of environmental sanitation	
Other, please specify (no more than three themes in total)	

7. Geographical scope

Please indicate which of the following best describes the geographical area where the best practice has been applied or has taken place:

Global	
International (more than one country)	
Provincial	
Local (City/Town/Village)	
Community	
Basin	
Other (please specify)	

8. Brief summary

Please provide an abstract of no more than 400 words summarizing the objectives and main achievements of the best practice.

9. Milestones

Please provide no more than five dates that are significant for the best practice and, for each date, describe in no more than ten words its significance.

10. Narrative

In 2000 words or less, use the following headings to describe your work.

- *Situation before the initiative began.* What major problems and issues needed to be addressed?
- *Priorities.* List the priorities of the initiative. How was the prioritization done and what groups were involved?
- *Target.* Please indicate specific target-groups (e.g. Women, Poor, Illiterate, etc.)
- *Objectives and strategies.* Provide a summary of the main objectives and strategies of the initiative, how they were established and by whom?
- *Mobilisation of resources.* Describe how financial, technical and human resources were mobilized and where they came from including any form of bilateral and/or multilateral assistance. Specify key actors, organisations or institutions that were/are responsible and accountable for managing the resources.

- *Implementation.* Described the problems faced in implementing the initiative, how were they overcome, and the problems that remain to be solved. Describe also how people, communities, organisations and institutions participated in the initiative.
- *Results achieved.* Describe to what extent the objectives have been realised, how the impact has been measured, quantitatively and qualitatively, and who benefited and how.
- *Sustainability.* Describe how the integration of the social (e.g. social inclusion, equity), economic (e.g. investment recovery), environmental (e.g. biodiversity) and cultural (e.g. perceptions) elements of sustainability was achieved.
- *Lessons learned.* Describe the three or four most important lessons learned and how these lessons have been or are being incorporated in your initiative and/or other initiatives. Describe any lessons learned from other initiatives that were incorporated into your initiative. Describe how these lessons learned have been or are being taken into consideration in determining ongoing or future policies, strategies and action plans.
- *Replicability.* Describe how your initiative could be replicated.

11. References

Using the format below, please identify documents on the best practice. List no more than 5 starting with the most recent.

Title of document:

Date:

URL (if available online):

12. Supporting materials

You may wish to provide us with supporting materials of your initiative including: photographs, videos, CD-Rom, DVD, printed material, press articles, etc. Digital photographs should be in 300 DPI or higher resolution. Please send your material by email to water-decade@un.org or by post to:

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Please note that supporting materials will not be returned.