

Annex A: Planning Template for Preparation of Strategic Plan for Rural Drinking Water Supply and Rural Sanitation
- Approach and Timelines

A	B	C	E
Stage	Sub-Activity	Approach to be followed	End date
Define the aspiration	Articulating core purpose of the Ministry/ Department	-Consultation within Dept. -Study of existing Guidelines, Plan documents, Cabinet/CCEA notes, TEG Report, studies -Round Table discussion inputs -Discussion with Minister(RD)	15/06/2010
	Laying out the aspiration	-do-	15/06/2010
Assess the situation	Understand and assess external factors that will impact us	-Internal discussions and inputs from Divisions -Study of existing documents-e.g. evaluation/ impact studies, CAG Reports, State Sector status reports, TEG Report etc.	1/08/2010
	Identify key stakeholders, their core agenda and basis of working together with them.	- Round Table discussion inputs -Obtaining inputs from Solution Exchange, WesNET etc.	1/08/2010
	Assess department's strengths and weaknesses		1/08/2010
	Define the core learning	-Inputs from Training Needs Assessment Workshops -Internal discussions	1/08/2010

A	B	C	E
Stage	Sub-Activity	Approach to be followed	End date
Develop the strategy	Share the spectrum of potential strategies and chosen path	The DDWS will prepare a strategy and implementation plan for the remaining 2 years of the current plan period and next 2 plan periods i.e. upto 2022. It will be shared with States and feedback obtained.	30/11/2010
	Develop a plan to engage the stakeholders	-Internal discussions and inputs from Divisions -Study of existing documents-i.e. Guidelines, State Sector Status Reports, TEG Report, , Round Table discussions	30/11/2010
	Plan to build knowledge and capabilities	-Holding 4 Regional Consultation Workshops involving representatives of State Govts, PRIs, NGOs, VWSCs etc.	30/11/2010
	Lay out key priorities	- Discussion in State Secretaries Conference -Inviting suggestions over Solution Exchange, Wesnet etc.	30/11/2010
Plan implementation	Build a detailed implementation plan	The DDWS will prepare a strategy and implementation plan for the remaining 2 years of the current plan period and next 2 plan periods i.e. upto 2022. It will be shared with States and feedback obtained.	30/11/2010
	Resource requirement for the chosen strategy	-Internal discussions and inputs from Divisions	30/11/2010
	Tracking and measurement mechanism	-Discussion in State Secretaries Conference -Use of MIS	30/11/2010