

Date of Issue: 25th April, 2013
Pre-bid meeting: 16th May, 2013
Closing date: 26th May, 2013
Bid evaluation: 27th May, 2013

**Directorate of AYUSH
Government of Chhattisgarh
Old Nurses Hostel, Near D.K.S Bhawan,
Old Mantralaya Parisar
Raipur-492001**

Request for Proposal
for
Provision of pure drinking water in Ayurvedgrams
in
Chhattisgarh

1 Background

Directorate of AYUSH, Government of Chhattisgarh plans to undertake pilots on providing safe drinking water to all the families in a sample of Ayurvedgrams, and invites agencies having requisite expertise and experience in this regard to submit their proposals.

The terms of reference for the project is given below.

The proposals may be submitted to the below given address by the last date indicated above.

Executive Director,
State Health Resource Centres, Chhattisgarh
1st Floor, State Health Training Centre,
Kalibadi, RAIPUR-492001.

**Terms of Reference
For
Pilot projects on provision of safe drinking water in selected Ayurvedgrams**

1 Background

The Directorate of AYUSH, Government of Chhattisgarh has been implementing a scheme called "Ayurvedgram" which focuses on prevention of diseases through promotion of AYUSH and knowledge dissemination among the people on various aspects of prevention of

diseases such as hygiene and sanitation etc. In order to supplement these efforts, it is proposed to undertake a pilot on promotion of safe drinking water in 3 selected Ayurvedgrams. The objective of the pilot is to ensure availability of safe drinking water to all families of the Ayurvedgrams and to promote the use of safe drinking water.

The current RfP is being released to invite proposals for establishing the below mentioned three model of pure drinking water in three different village of the state.

2 Scope of work

It is proposed to pilot 3 different pilots as follows:

- **Scheme A - Household Model:** This is to be implemented in village Bichhiya, block Basna, district Mahasamund which has about 415 families. Under this scheme, a household model - a low cost device not requiring electricity is to be distributed to all families at a nominal price of Rs 50/- per device. The agency will train the families in the use and maintenance of the device. The agency will also be required to provide a "replacement warranty within 7 days of malfunctioning being reported" for at least one year from the date of start of the project [the devices will be distributed to all families on the same day and this date shall be deemed as the project start date].
- **Scheme B - Community level water filtration / purification plant managed by the community.** This scheme is to be implemented in village Tekari, block Abhanpur, district Raipur, having about 515 families. The plant may be run on electricity or an alternative source of energy (e.g. solar power) or without any source of power (e.g. a mechanical device). The water from the plant would distributed for a fee as may be decided by the community (there may be differential rates for different category of users). The agency will be required to train and empowered the community to manage the water purification system, including maintenance and monitoring of water quality.
- **Scheme C - Community level water filtration / purification plant managed by a Rural Entrepreneur (from within the village):** This scheme is to be implemented in village Nagoi, block Bilha, district Bilaspur. The agency will be required to build a consensus for the scheme and apply a transparent process for selection of the entrepreneur. The entrepreneur will be assisted by the agency in determining the fee-schedule for the supply of water, repair and maintenance of the plant and in keeping accounts of the enterprise.

3 Time frame

The project will be for a period of a period of 3 years for all 3 Schemes from the start date, where the start date will be deemed to be as follows:

- the date of distribution of devices to households in case of Scheme-A;
- the date of operationalization of the plant in case of Schemes B and C.

4 Eligibility Criteria

The applicant should be a legal entity – a sole proprietorship / partnership firm , a company , a trust or a society fulfilling the following conditions:

- At least 2 years' experience of manufacturing or selling devices or building and operating plants for safe drinking water; AND
- Should have had an average annual turnover of not less than Rs 100 lakh in the last two years 2010-11 and 2011-12 from such activities.
- (For schemes B and C): Should have at least 20 plants operational.

Note: Experience certificate can be submitted in the form of an affidavit whereas certificate in support of turn over can be issued by the auditor of the agency / applicant.

5 Procedure for applying

Agencies interested in carrying out the assignment may submit their proposals through a covering letter (as per attached **Form-T**) enclosing an envelope containing two envelopes, each having technical and financial proposal respectively, as described below:

5.1 Technical proposal : The technical proposal should contain the following:

- Documentary evidence in support of proof of eligibility.
- Methodology proposed for implementing the project.

5.2 Financial proposal : Financial proposal is to be submitted in a separate sealed envelope indicating the "net financial assistance" required for the project, where the net financial assistance is defined as "total project cost – projected receipts from cost recovery measures".

This may be provided using the attached **Form-F**.

The two envelopes prepared as above are to be placed in an outer envelope, indicating the name of the scheme applied for.

Note: Separate applications are required to be submitted for each scheme. For example, an applicant interested in applying for 2 schemes may submit 2 proposals.



6 Evaluation Procedure

Evaluation will be done separately for each scheme.

The proposals shall be evaluated by an Evaluation Committee, to be constituted for the purpose. The evaluation shall be a 3-step process as outlined below:

Step-1: Assessment of capacity and experience on the basis of documentary evidence submitted

Parameter	Marks	Maximum marks
A: Experience of the Agency		
3-5 years experience of working in the field of safe drinking water	10	20
5 -10 yrs of experience of working in the field of safe drinking water	15	
More than 10 yrs experience of working the field of safe drinking water	20	
B: Average turn - over in the last two financial years		
Rs 100-200 lakh	10	20
Rs 201-400 lakh	15	
More than Rs 400 lakh	20	
C-1 (scheme-A) : Number of devices sold in the last financial year		
Upto 10,000 units	10	20
10001-25,000 units	15	
More than 25,000 units	20	
C-2 (schemes B and C : Number of plants/installations being managed on the date of application		
21-50 installations	10	20
51-100	15	
More than 100	20	
Total		60

6.3 Step-2: Assessment of presentation

Bidders scoring 40 marks or above shall be invited to make a presentation before the selection committee explaining the methodology proposed for implementing the assignment.

Each presentation shall be assigned a score on a scale of 0-40 where the committee shall score the projects on the following parameters:

- Implementation of a similar project in the recent past- 10 marks
- Device / plant does not use electricity – 10 marks
- Device / plant removes bacterial as well as ionic impurities – 10 marks
- Other aspects / innovative features – 10 marks

The final result shall be decided on the basis of total marks , i..e. marks assigned to the technical proposal plus the marks assigned after the presentation.

6.4 Step-3: Financial Assessment The final scores for an applicant would be weighted average of technical and financial proposals, where the technical and financial proposals will be assigned a weight of 70 and 30 percent respectively. The scoring system of this 'Quality-Cum-Cost-Based' to be used for obtaining final scores is illustrated below.

Technical proposal		Financial proposal		Combined score		
Score	Weighted score =(score/max score)*100	Bid amount	Weighted score (minimum amount / amount) *100	Technical	Financial	Total
(1)	(2)	(3)	(4)	(5)=(2) * 0.70	(6)=(4) * 0.30	(7)= (5) + (6)
50	62.50	4.00	100	43.75	30	73.75
60	75	5.00	80	52	24	76
70	87	6.00	67	61	20	81
80	100	7.00	57	70	17	87

7 Other terms and conditions

Last Date: The deadline for submission of the proposals is **1700 hours, 26th May, 2013**.

Pre-bid meeting: A Pre-bid meeting will be held at **11 AM on 16th May, 2013** in the SHRC committee room.

A **Bid fee** of Rs. 5,000 (Rupees five thousand only) in the form of Demand Draft from any commercial bank in favour of "State Health Resource Centre" should accompany the Proposal. Bid fee is not refundable.

A **Bid Security** of Rs. 25,000 (Rupees twenty five thousand only) in the form of Demand Draft from any commercial bank in favour of "State Health Resource Centre" should also accompany the Proposal. Bid Securities of unsuccessful bidders will be returned to them within 30 days of the award of contract whereas the bid security of the successful bidder shall be retained as "bid-success fee".

Each page, Form, Annexure and Appendices of the Technical Proposal must be signed by the Authorised signatory of the firm /legal entity. The SHRC reserves the right to accept or reject one or all applications without giving any explanation.

A handwritten signature in blue ink, consisting of a large, stylized 'U' shape followed by a horizontal line and a small upward stroke.

Form T

Letter of Transmittal

To,
Executive Director,
State Health Resource Centre,
1st Floor, Health Training Centre Building,
Kalibari, RAIPUR – 492 001

Sir,

We, the undersigned, offer to implement the project on safe drinking water in village block, district....., in accordance with your Request for Proposal dated

We are hereby submitting our Proposal in the attached envelope which two envelopes as follows:

- Envelope-1 containing Technical Proposal
- Envelope-2 containing Financial Proposal

We hereby declare that all the information and statements made in this Proposal are true and we accept that any misrepresentation of facts may lead to our disqualification and /or black-listing.

The offer made by us in the Financial Proposal (Form F) is valid till six months from the date of submission of the proposal. We confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry date.

We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract costs.

We understand that the SHRC is not bound to accept the lowest financial bid or any proposal or to give any reason for award, or for the rejection of any proposal.

We confirm that we have the authority of [*Insert Name of the Agency/Firm*] to submit the proposal and to negotiate on its behalf.

Yours faithfully,

[Signature of authorised person(s)]



Form F

Description of Work	Net financial assistance required
Implementation of safe drinking water project in village , block..... , district..... for a period of three years	In words: In figures:

Signature :

[These must be the signed by the same person(s) who have signed the letter of transmittal].

