

OFFICE OF THE MEGHALAYA WATER RESOURCES DEVELOPMENT AGENCY

NO.CE/WRD-1057/2011-12/17

Dated Shillong the 14th Dec' 2011

Invitation for Expression of Interest (EOI)

The Meghalaya Water Resources Development Agency, invites Expression of Interest (EOI) from Consultants/Institutions/Firms for the "Study on the Impact of the Implementation of the Accelerated Irrigation Benefit Programme (AIBP) and NRDWP in the State of Meghalaya with special reference to recently completed Projects, considering 3 (three) projects in each of the seven Districts, implemented by different agencies, for performance evaluation, Post Project Study, Mapping of learning inputs of recommendations for improvement in technical and management aspects.

The supporting documents and information to be submitted are:-

- (a) Profile of the party with current financial position, details of promoters, background and management structures.
- (b) Comprehensive plan for fulfilling the set objectives.
- (c) Details of the infrastructure available for carrying out the assignment.
- (d) Past experience of the same or similar nature of work and work in hand, if any, with brief information on the same.
- (e) Experience of key personnel, qualification, relevant experience.
- (f) Financial strength of the consultants- turn over for the last 3 (three) years.
- (g) Experience of working in the North Eastern Region, if any.

Detail Terms and Conditions, scope of work, etc, may be obtained from the Office of the undersigned during working hours from 15.12.2011 to 03.01.2012 on payment of Rs. 100/- (Rupees one hundred) only (non-refundable) per set or the same may be downloaded from the website of the Department (www.megwaterresource.gov.in) and the same be submitted to the Department alongwith the EOI enclosing Indian Postal Order (IPO) of Rs. 100/- (Rupees one hundred) only (non-refundable) per set.

The last date for submission of EOI is on 04.01.2012 upto to 2 pm and to be opened on the same date and time in the presence of the consultant or their authorized representatives who would like to be present.

The EOI is to be addressed to the Member Secretary, Meghalaya Water Resources Development Agency, C/O Chief Engineer, Water Resources Department, Meghalaya, Cleve Colony, Shillong - 793003, Fax No. and Telephone No. 03642211363.

Sd/-

**Chief Executive Officer
Meghalaya Water Resources
Development Agency**

Memo NO.CE/WRD-1057/2011-12/17-A

Dated Shillong the 14th Dec' 2011

Copy to:-

1. The Director of Information & Public Relations, Meghalaya, Shillong for favour of publication in 1 (one) issue of daily newspaper (one National and one Local).
2. The Director of Printing and Stationery, Meghalaya, Shillong for favour of publication in the Meghalaya Gazette.
3. The Senior Technical Director and State Informatics Officer, Shillong for favour of uploading in the Meghalaya Water Resources Department website.
4. The Superintending Engineer (Flood Control) Shillong Circle for information and necessary action.
5. The Superintending Engineer (WR) Shillong/Tura Circle for information.
6. The Executive Engineer (Flood Control) Division Shillong/Tura Circle for necessary action.
7. All Executive Engineers (WR) for information.
8. Office Notice Board.
9. Office copy.

Sd/-

**Chief Executive Officer
Meghalaya Water Resources
Development Agency**

Terms and Conditions

The Study objective:-

The object of the work is to study the impact of the Accelerated Irrigation Benefit Programme (AIBP) and to ensure effective implementation of the Scheme.

Scope of the Work/Study will be to:-

- (i) Collect necessary information about the projects identified so as to complete the data base of these projects.
- (ii) Analyse the implementation of projects with respect to the envisaged benefits.
- (iii) Assess the post project crop production & productivity and the additional benefit accrued thereof by referring to the pre-project scenario.
- (iv) Assess the reclaimed areas/new areas brought under cultivation with irrigation facilities and the additional benefit brought about.
- (v) Analyse the economic and social impact of AIBP Scheme in the State.
- (vi) Identify all possible constraints in the implementation of the projects under AIBP and suggest remedies.
- (viii) Suggestions for improvement.

Supporting documents and information to be submitted are as follows:-

- (i) Profile of the party with current financial position, details of promoter, background and management structures.
- (ii) Comprehensive plan for fulfilling the set objectives.
- (iii) Details of the infrastructure available for carrying out the assignment.
- (iv) Past experience of the same or similar nature of work and work in hand, if any, with brief information on the same.
- (v) Experience of key personnel, qualification, relevant experience.
- (vi) Financial strength of consultant – Turnover for the last 3 (three) years.
- (vii) Experience of working in the North Eastern Region, if any.
- (viii) The bid from the consultants shall be accompanied by attested copy of the Income Tax Return for the previous financial year or a photocopy of PAN Card in respect of firms working in India and relevant details for foreign firms whose collaboration is sought. For foreign based consultant, a suitable certified similar document from their country of origin or a certified statement from their auditor that Income Tax/Corporation Tax has been paid will be accepted.

Conditions

- (a) Rate should be quoted clearly in figures and in words and should be inclusive of all taxes and charges including VAT wherever applicable.
- (b) Sign all pages of the document.
- (c) The accepted bid and rates therein shall not be subjected to alteration or revision and shall remain valid till final submission of the report.
- (d) The bid shall be valid for a period of 30 days from the last date of receipt of bids.
- (e) The firms themselves shall be directly and solely responsible to the Department and not the person(s) empowered by the court with the power of attorney for all purposes and intent, except when cited otherwise.
- (f) If everything being equal the Department will give preference to the consultancy having experience in similar nature of works. Experience certificate should be furnished by an officer not below the rank of an Executive Engineer.
- (g) The Department is not liable to accept the lowest quoted rate in the financial bid but weightage on acceptance of bids would also be considered from the Technical Bids received to be evaluated by the Technical Experts.
- (h) All expenditure including transport and haulage at any place shall be the full responsibility of the consultant.

Tender Guarantee

i)The bidder shall submit, along with their tender, a tender guarantee, in the form of Bank Guarantee from Shillong Branch of a Scheduled Commercial Bank based in India, for an amount of Rs. 10,000/- (Ten Thousand) only in favour of the Chief Executive Officer, Meghalaya, Shillong with a validity period of 180 days from the last date of submission of tender, with a provision that it could be suitable extended on the request of the client. In case the Bank guarantee is furnished by a Foreign Bank, it shall be confirmed by Shillong Branch of a Scheduled Commercial Bank based in India. The Bank Guarantee shall be as per the formant given at Appendix B.

ii)The original of this Tender Guarantee shall be submitted in separate sealed envelope inside the envelope containing the Technical Bid. This envelop shall be opened in the presence of the bidder to confirm the compliance of this requirement. Offer submitted without the Tender Guarantee or with invalid Bank Guarantee will be rejected outright.

iii)The Tender guarantee of the successful bidder will be returned on receipt of a performance Guarantee and the signing of the contract as required therein. The Tender Guarantee of the unsuccessful bidders will however be returned after finalization of bids or on expiry of 180 days from the last date of receipt of bids which ever is earliest at the request of the bidder.

iv)The Client reserves the right to invoke the Tender Guarantee and forfeit the amount if the successful bidder fails to respond to clarifications sought and sign the contract within the specified time frame or withdraws the offer within the period of 180 days from the date of receipts of bids. Submission of false statements also entails invocation of Tender Guarantee of the bidders, irrespective of his being successful or otherwise.

Performance Guarantee

i)Immediately after the successful bidder receives the letter of Acceptance, but not later than the date the agreement is signed between the parties, the bidder shall submit a "Performance Guarantee" having value 10% of the contract price, in the form of a Bank Guarantee issued by Shillong Branch of Scheduled Commercial Bank based in India. The performance guarantee shall remain valid for a period of 24 (twenty four) months after the entire assignment. The bank guarantee initially submitted shall have validity upto _____ if need arises it shall be extended suitable by the bidder on the request of client, whose decision shall be final and binding. The guarantee shall be as per the format given at Appendix 'C'.

ii)The Tender Guarantee as submitted with the tender documents will however be returned back immediately on receipt of the performance guarantee from the successful bidder.

iii)The client reserves the right to recover all the compensation or other sums of money payable by the Consultant to the Client under this contract or any other contract with the Client from the performance guarantee.

Role of the Consultant

The role of the consultant would be:-

(i)To carry out the study over a period of 6 months on the aspects highlighted in the 'Scope of the Work'.

(ii)May suggest modifications in the scope of the study which may be useful.

Methodology

The study would be based on the facts drawn from the project reports, correspondences and ground realities prepared through visits and information collected through personal consultation by the consultant.

Outputs

The structure of the report to be prepared by the consultancy firms/individual consultants may follow the structure given below. However, this may not be considered as a rigid framework for the study. The consultant may suggest any improvement which will add to the quality of the report. The structure proposed is as follows:-

(a)Overview of the AIBP implementation since inception in the State. This may have the following details

- Central Loan Assistance released
- Matching releases by the State
- Constraints in inflow of funds.

(b)Irrigation potential created since inception of the AIBP Scheme in the State. To analyse the benefit by comparing with the pace of Irrigation Development prior to the implementation of AIBP.

(c)The report should have the status of the AIBP implementation upto March 2011.

(d)Project – wise report on the implementation which may have the following:-

- Project –wise summary of irrigation potential created and utilized and the benefits derived thereof
- Reasons for time and cost overruns in each project, if any
- Problems and impediments faced during execution

(e)Suggestions for possible improvements in the delivery of the programme.

The consultant will provide the following outputs in 10(ten) copies each.

(i) Inception Report (structure of the study) alongwith the reply to the letter of invitation.

(ii) Draft Report (for discussion) after three months of the commencement of the study.

(iii) Final Report incorporating the views offered on the draft report and submitted in the last week of the period of study.

Study Team

1. Team Leader- Economist with minimum 10 years of experience in Agriculture/Water Resources Development, Project Appraisal at National and International level.

2. Irrigation/Civil/Water Resources Engineer with minimum 10 years of experience.

3. Financial Management Specialist with minimum 10 years on national and /or international experience.

4. Livelihood specialist and Business Manager/MBA with at least 8 years of experience.

5. IT and MIS Specialist, MS/M.Tech plus 10 years of experience on system domain.

6. Adequate number of Field Investigators to have field visits in the Command of selected projects.

Time Frame

The study will be completed within a period of 6 months. Submission of reports will be as follows:-

(i) Interim report within 4 (four) months and,

(ii) final report within 6 (six) months).

Support

The Department will request the concerned authorities to extend co-operation for providing necessary information if need arise.

Payment Schedule

The payment schedule will be as follows:-

20% on submission of Inception Report

30% on submission of the Draft Report

50% on acceptance of the Final Report