

CURRICULUM VITAE

Proposed Position:

1. TITLE (MR., MRS., MISS, MS., DR.)

2. FAMILY NAME / SURNAME:

3. FIRST NAME:

4. EDUCATIONAL QUALIFICATIONS:

Institution	Degree(s) or Diploma(s) obtained	Year	Division

5. PROFESSIONAL QUALIFICATIONS:

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6. TRAININGS / WORKSHOP:

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7. MEMBERSHIP OF PROFESSIONAL BODIES:

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8. MEDALS AND ACCOLADES

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9. SCHOLARSHIPS:

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10. PUBLICATIONS / PAPERS PRESENTED:

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11. OTHER SKILLS / ACCOMPLISHMENTS:

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12. EMPLOYMENT RECORD **TOTAL EXPERIENCE:** _____

Duration	Company	Designation	RESPONSIBILITIES HANDLED

13. LANGUAGE PROFICIENCY: (1 - EXCELLENT; 5 - BASIC)

Language	Reading	Speaking	Writing
English			
Hindi			

14. Salary / professional fee

Current Salary/ professional fee:

Expected Salary/ professional fee:

15. PERSONAL DETAILS

Present Address:

Permanent Address:

Email Id:

Phone (with area code):

Mobile:

Date of birth:

Nationality:

Marital Status:

16. ANY OTHER RELEVANT INFORMATION

17. REFERENCES (PROVIDE MINIMUM THREE REFERENCES)

18. CERTIFICATION:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience.

Signature

Day/Month/Year

FULL NAME