Village Dynamics Studies in South Asia

Research Field Proposal Application 2011

Please note:
- Researchers submitting proposals must provide the complete information sought to be considered for funding.
- Proposals can be submitted on original forms or word processed versions using this format.
- Submit two copies of all material, including all requested attachments.
- Submit the completed checklist along with your grant application.

Deadline: 15 November 2011

Personal Data		
Surname	First name(s)	Middle name
Nationality	Country of residence	Date of birth (dd/mm/yyyy)
Mail address		
City/Town	Province/State	Country
Work phone	Mobile phone	Home phone
(include country and area code)	(include country code)	(include country and area code)
Email	Alternative email	

If you are currently enrolled in a doctoral program, which university are you enrolled in?

If you already have a doctorate, which institution are you affiliated to?

Name of Institution/Organization/University:
_____

Address: _____

_____

Lead Researcher/Student: _____
(include title)
Telephone: _____   **Fax**:   _____

Email of Lead Researcher/Student: _____

Mailing Address of Lead Researcher/Student:_____
(if different from the Institution address)

_____

Amount Requested: US$ _____**Total Project Budget:** US$ _____

Collaborating Organization(s): _____

_____

Country(ies) of Field Research: India/Bangladesh   **Please √**

Proposed Project Period: from _____ to _____

Proposed Project Title and a Description of the Project in 2 sentences:

Research Proposal

Please write a 10-page proposal that includes:
(a) Title of the project that summarizes the core subject of the proposal
(b) Objectives and rationale that describe the goals and purpose of the project
(c) How this research will be relevant to policy and/or practice
(d) Methodology describing how the research will be conducted and what methods will be used
(e) Description of how the proposal relates to their own institution's objectives
(f) Statement on who this research will impact and how its results may be linked to ultimate users of the information
(g) Timeline of the project
(h) Budget in relation to travel for data collection; materials and supplies; and facilities and administrative costs (see form). The budget should also state the current available funds that the awarded scientist has been provided by the university she/he is enrolled in or institution she/he is affiliated with, and
(i) References.
Once the proposal is complete, please attach it to this application form. Also obtain the signature of the

head of your department or senior manager and append your signature as well to the declaration forms below, without which the application will not be accepted.

Declaration by the Head of the Department or Senior Manager

I declare that I have read the applicant's proposal and am supportive of it.

Name in Print

Date

Designation:

Signature

Declaration by applicant (Applicants MUST complete this declaration in order for the application to be considered.)

I declare that all the information provided in this application is (a) accurate and (b) written by the applicant.

Name   **Date**

Signature

Research Proposal

1. Purpose for which funds are sought [the write-up should be limited to approximately 10 pages]

1.1. Project description: Identify goals, objectives, and background and key concepts.

1.2. Research methods: Describe the methods to be used

1.3. Contribution to the understanding of the links between rural livelihoods, poverty, sustainability and equity issues

1.4. Policy relevance: Indicate the main policy questions that the proposed research addresses and why these are important for poverty reduction.

1.5. Capacity strengthening: Indicate how the proposed research will contribute to strengthening capacity to undertake further informed work on rural livelihoods and poverty dynamics from a multi-dimensional perspective.

1.6. Workplan: Describe plans for implementing the research project, including the dates for launching and ending different phases of the project and noting specifically how the requested funds will be used.

2. Outputs

What are the intended outputs, outcomes and deliverables that will arise from the research project? Include dates of expected outputs.

3. Outreach, dissemination and impact

3.1. What impacts are envisaged from this project? Who are the critical actors who have to be involved to achieve these impacts? How will these actors be integrated into the project?

3.2. What is the plan for disseminating the research results? Specify target audience(s) and means of dissemination (e.g. workshops, publications, extension, etc.), including expected dates.

4. Staffing

Indicate who will lead the research project and be the primary point of contact regarding the project's progress and outcomes. Attach the CVs of the project leader and staff with primary responsibility for the field research and analysis. (If a collaborating institution is a major source of research capacity, include experts from that organization.)

5. Collaboration

List all the major collaborators (individuals and their organizational affiliation) in the project and specifically describe their proposed participation. A letter of intent to collaborate from each partner institution should be attached or forwarded by the collaborating organization prior to the proposal deadline.

6. Bibliography

Materials relating to the proposed research, including key theoretical and applied research on the topic.

7. Budget

Expenditure	Cost
Travel for Data Collection	
Communication	
Supplies	
Accommodation	
Other Expenses	
Administrative Overhead (_____%)	
Existing funds available provided by the university or institution the applicant is affiliated to	
Total Cost in US$	

The application should sent to Dr Cynthia Bantilan (c.bantilan@cgiar.org) with a copy to Uttam Deb (u.deb@cgiar.org)

Please mention "research field proposal on VDSA" in the subject line. The application and proposal should be sent as a PDF document.

Checklist of Attachments

Please submit two copies each of the following:

_____   Printed copy of this checklist, on the cover of the proposal

_____   Cover letter of support from host institution

_____   Completed Application Form and research proposal (maximum length: 15 pages)

_____   Letters from main collaborating organizations relevant to this proposal

_____   CVs of researchers primarily responsible for the work described in the proposal

_____   Supplemental material regarding your institution or collaborating institute's work on the research issue proposed (please list)