



dd international
NR Management Consultants India Pvt Ltd
(A subsidiary of DD International, UK)

Global Sanitation Fund in India

Call for Expression of Interest

For

*Sub Grantees to support the
programme*

Promoting Sustainable Sanitation in Rural India

Background

The Global Sanitation Fund has selected India as part of the Country Programmes portfolio to implement a US\$ 5 million fund aimed towards Promoting Sustainable Sanitation in Rural India, with special focus in the states of Assam and Jharkhand. The programme seeks to respond to fundamental challenges in the Indian Rural Sanitation Sector. In this respect it is consistent with the core principles espoused by the Government of India (GoI), the GSF and the institutional and funding arrangements prevalent in the Sector and, aims at influencing long-term, sustainable change.

The Global Sanitation Fund in India will support community-level interventions aimed to enabling access and effective use of improved sanitation facilities and hygiene promotion at scale in select locations in Assam and Jharkhand. The Country Programme Proposal (<http://www.wsscc.org/resources/resource-global-sanitation-fund/india-gsf-country-programme-proposal>) identifies three objectives:

1. to contribute to sustainable sanitation use and hygiene behaviour at scale;
2. to develop capacity for sustainable promotion of improved sanitation and hygiene;
3. to promote a culture of continuous learning among all stakeholders.

The GSF's objectives are mutually reinforcing, and will be achieved through demand-driven approaches that emphasize high quality awareness creation, demand generation and capacity building efforts and integrate elements of sanitation marketing and effective use of media.

In parallel the Programme will also:

- (a) support institutional strengthening and capacity building at the State, District and Sub-district levels in Assam and Jharkhand to enable them to better respond to communication and capacity development needs, and scale-up successful approaches, State-wide;
- (b) Realize the potential of partnerships with Civil Society, various Government departments and the Private sector;
- (c) Promote multi-stakeholder coalition engagement and learning on a national canvas, with a special focus on Assam and Jharkhand, through support for research, advocacy and networking efforts and learning events.

The proposed Programme, given the support it envisages for demand-driven community-level approaches aimed at improved sanitation coverage and hygiene practices and the emphasis placed on institutional strengthening, capacity building, multi-stakeholder engagement and learning, is consistent with the strategic underpinnings of the TSC.

GSF, along with TSC, will be implemented in eight districts in each state of which four will be taken up for complete saturation and in another four districts one identified block will be taken for implementation. GSF along with Governments of Assam and Jharkhand have selected the following districts and blocks for intervention and support:

Assam		Jharkhand	
Complete Districts	One Block in the District	Complete Districts	One Block in the District
Kamrup(Guwahati)	Torjalanga block of Cachar District	Dhandbad	Littipara Block of Pakur
Sonitpur	Kushdhowa Block of Goalpara District	Deoghar	Kuru Block of Lohardagga district
Jorhat	Pakhimaria Block of Nagaon District	Dumka	Domchanch Block of Koderma District
Hailakandi	Pub Nalbari Block of Nalbari District	Saraikela	Simdega Block of Simdega district

NR International has been selected by GSF as the Executing Agency for India, and plan, oversee and monitor the Programme under the guidance of the Programme Coordinating Mechanism and implemented by carefully identified NGO Partners and consultants. KPMG have been selected as the Country Programme Monitor, and will ensure financial integrity and the quality of sanitation and hygiene inputs and outcomes.

Invitation

NR Management Consultants Pvt Ltd. India (NRMC) acting as the Executing Agency (EA) for the Global Sanitation Fund in India hereby invites suitably qualified firms/organisations to express interest in the role of Sub Grantee (SG) for the GSF grant programme in India. Sub-grantees are required to implement the program in GSF selected districts and block. "Promoting Sustainable Sanitation in Rural India in the states of Assam and Jharkhand." From these expressions of interest (EOI), shortlists of firms/organisations will be invited to submit proposals to implement the program in districts and blocks identified. Organizations are welcome to submit proposals for more than one District or Block. If shortlisted for more than one District or Block the organization/agency will have to submit separate proposals for each district and Block. The proposals should be submitted for operations in the entire district(s) or Block(s) to be covered in 4 years' time.

Consortia submitting Expression of Interests:

The GSF will accept Expression of Interest from Consortium of Organizations in order to ensure requisite skills and geographical reach.

Role of Sub Grantees

While interested parties should refer to the Scope of Work for the Sub-Grants for details of the role and activities that will be support, the Major role of the Sub Grantees will be as follows:

- Provide assistance for community development and engineering support to the communities at all the stages of sanitation and hygiene promotion.
- Create demand for health and clean environmental sanitation and hygiene promotion for the poor and marginalized communities.
- Provide choices to the community regarding technology, in terms of type of technology and service level. This will primarily consist of an emphasis on local behaviour change, and personal, domestic and environmental sanitation improvements.
- Motivate communities to share in the capital cost of the "package" of sanitation and hygiene facilities (cash/ labour) and own and maintain the facilities at their own cost.
- Build close relationships between people's health awareness, their demand for improved sanitation facilities, and their willingness to bear responsibility for these facilities
- Contribute to the learning agenda of the programme
- Build partnerships and work closely with relevant Local Government, private sector and civil society actors to achieve the aims of the GSF Programme.

Potential Sub-Grantees are also advised to read the Country Programme Proposal for the GSF in India to gain an increased understanding of the Programme wider aims and objectives. This document can be found on the WSSCC website (<http://www.wsscc.org/resources/resource-global-sanitation-fund/india-gsf-country-programme-proposal>) or requested from NRMC.

Eligibility

The applicants must be a legal entity registered at national or state level in India with the right to enter a contractual agreement with NRMC. It must have no history of legal proceedings related to fraud or corruption. There are no area specific restrictions. The ideal Sub grantee will have:

- three years registration as a Society/Trust
- experience of working on community development projects as evidenced by satisfactory completion of a community development project
- audited balance sheets of last three years
- demonstrated staffing capacity for the project

Criteria for Evaluation of SG

Information provided in support of EOIs will be evaluated against the following criteria

- General experience of the organisation (10%)

- *Specific experience of the organisation related to sanitation and hygiene and with local government (30%)*
- *Key professionals: Experience and Knowledge (Distribute marks based on staffing structure proposed in the terms of reference of organization) (20%)*
- *Finance management capacity and internal controls (15%)*
 - Signed audited statements are available: balance sheet, income and expenditure statement, receipts and payments account, schedules to these, notes on accounts and the statutory auditor's report
 - Statement of accounts indicates whether constructed on a cash or accrual basis
 - There are no serious adverse notes on any material point
 - There are no material transactions involving conflict of interest between a Board or staff member and the organisation
- *Governance Arrangements and Office infrastructure in the project district (10%)*

The organisation is committed to and practices good governance, in order to enhance effectiveness and especially because voluntary organisations draw upon public funds and private donations.

- The organisation has a Governing Board, by whatever name called
 - Disclose details of Board members namely: name, age, gender, position and occupation. Not more than half the Board members have remunerated roles
 - The Board has at least two meetings a year suitably spaced with quorum stipulated in its own Articles of Association. Minutes of the Board meetings are documented and circulated
 - The Board approves programmes, budgets, annual activity reports and audited financial statements
 - The Board ensures the organisation's compliance with applicable laws and statutory regulations
- *Annual Turnover (10%)*
 - *Interview/Consultation (15%)*

Procedure for submission

Interested organizations/agencies are advised to visit the website <http://www.wsscc.org/global-sanitation-fund/opportunities> or write to the Program Manager of NRMC gsf@nrmcindia.co.in for the EOI form. Interested parties will be encouraged to send an electronic submission of the specified GSF EOI Form in PDF or standard Microsoft work clearly indicating the GSF selected district(s) they wish to work in to: gsf@nrmcindia.co.in before the IST 17.30hrs. on 05.07.2011 The submission must be in English and will be limited to a maximum of 15 pages (EOI form and appendices). In the case of a consortium, the submission must be confirmed by the proposed partners by way of a co-signature or a signed supporting the letter. If you do not receive an e-mail confirming receipt of your submission, please call Mr Vinay Tiwari on 011-41881235 or send an email to: gsf@nrmcindia.co.in. In case of EOI submission in hard copies, envelopes containing the expressions of interest will remain sealed and be kept in a safe place until they are opened. The outer envelopes of expressions of interest will be numbered in order of receipt (whether or not they are received before the deadline for submission of tenders). No acknowledgement shall be provided in this case.

More details of Global Sanitation Fund programme can be obtained at the website www.wsscc.org