
Job Title: STATE PROGRAMME MANAGER

Location: PATNA, BIHAR

Reporting to: DIRECTOR PROGRAMMES, HEAD OFFICE

Background

Aga Khan Foundation (AKF) is a private, non-denominational development agency, established by His Highness the Aga Khan in Switzerland in 1967. The Foundation seeks to develop sustainable solutions to poverty and marginalization through an integrated, community based, participatory approach that reinforces civil society and respects local cultures. In India, AKF has been working since 1973 in four thematic areas: Health, Education, Rural Development and Civil Society.

The Aga Khan Development Network (AKDN) is implementing a Multi Input Area Development (MIAD) programme in the state of Bihar. The programme aims to improve the quality of life of marginalized communities by addressing their multi-faceted poverty through a multi-year and multi-sector approach. The programme works to empower communities and improve their socio-economic conditions as well as engage with public systems to enhance capacity and delivery of development programmes. The broad objectives of the Bihar programme are to i) employ a multi-sector approach that addresses the livelihood, education and health needs of poor communities effectively, efficiently and sustainably ii) mobilize the poor to develop strong grassroots organizations that facilitate access to and participation in democratic and development processes; iii) expand the involvement of the poor in economic activities by improving their capacities, skills and access to social and economic infrastructure, services and employment opportunities; and iv) by working across caste and class lines, promote a spirit of pluralism among poor and marginalized communities that is reflected in their daily lives.

The programme is led by the Aga Khan Foundation and its multi-disciplinary team based in Patna. AKF implements through its own project resources and the operational services of external partners (currently the civil society, CBSG and market development components of the programme), as well as through partnerships with other AKDN agencies (currently AKRSP). The programme currently works in four districts - Muzaffarpur, Samastipur, Kishanganj and Patna - and plans to expand coverage and diversify interventions significantly over the coming 1-3 years.

Reason for hire

Aga Khan Foundation is seeking to hire a State Programme Manager to provide overall leadership and ensure the delivery of a high quality MIAD programme in the State of Bihar. The position will represent AKF in Bihar and supervise the state-based AKF team.

Main Duties and Responsibilities:

- Lead on development and direction of the state programme strategy
- Lead and be accountable for effective implementation and performance of the programme.
- Lead and manage AKF's human resources in the state, motivate and develop individual and team capacities.
- Lead on organisational development.
- Represent AKF and build productive relationships with the state government, civil society organisations and private sector entities that will contribute to the programme objectives and engage in strategic dialogue for positive policy influence.
- Lead on creating and pursuing opportunities for donor cultivation and resource mobilisation at state level.
- Manage and be accountable for financial and administration resources utilised by the state programme and undertake routine reporting (narrative and financial) for internal as well as donor reference.

- Lead on annual planning and budgeting processes for the state programme and monitor progress and fund utilization

Candidate Profile and Qualification:

Education:

- A post-graduate degree in one of the programme's sector priority areas is required.

Must Haves:

- At least 8 to 12 years of work experience in rural development, including at least 3-5 years of experience at a senior position leading a field implementation programme in a rural area.
- Experience of implementing and managing multi sector programmes involving education, health, livelihoods and civil society and leading multidisciplinary teams is highly desirable.
- Strong Human Resource and financial management skills.
- Experience of working and liaising with the government at different levels, as well as establishing and nurturing partnerships with other stakeholders.
- Demonstrated communication in Hindi and English (verbal and written) and mature inter-personal skills are essential.

Compensation Details

- The starting salary for the position is commensurate with current compensation, qualification and experience.

Third Sector Partners, a leading CxO and board search firm in the Not for Profit sector, has been retained Aga Khan Foundation. Last date for application is 7th March 2011. Interested candidates can send in their CVs with a cover note and three references to akf.spmbihar@gmail.com with the subject line indicating Senior Programme Manager or contact us at: +91 22 43493333. Please note that only short listed candidates will be contacted.