

VACANCY ANNOUNCEMENT

Director General

Duty station: World Water Council, Headquarters (Marseilles, France)
Reporting to: President
Availability: 1 January 2011
Duration: CDI

BACKGROUND

The World Water Council is an international organisation that promotes sustainable water management throughout the world. It has more than 400 member organisations including governments, non-governmental organisations, businesses, professional networks and research institutions, based in over 50 countries. The World Water Council brings sound information and knowledge on water-related issues into the public domain to raise awareness and create political will to improve access to water and sanitation and manage water wisely. Every three years, the World Water Council organizes the World Water Forum with over 20,000 participants from around the world. The World Water Council's multi-cultural and dynamic headquarters in Marseille, France employs highly motivated individuals and is seeking to appoint its Director General.

FUNCTIONS AND RESPONSIBILITIES

The Director General will be responsible to the President, the Bureau and the Board of Governors for:

- The effective implementation of the strategies and policies of the Council,
- The coordination of programmes formulation and execution,
- The hiring and management of the staff of the Headquarters in accordance with the laws of the host country and the available budget.

Jointly with the President and the Bureau, he/she will be responsible for the administration, financial management, reporting and accounting of the Council and shall establish detailed financial management policies and procedures.

Under the authority of the President and of the Bureau, he/she is responsible for the elaboration of documents intended to the Bureau and the Board of Governors and implements the decisions made by the General Assembly, the Board of Governors and the Bureau.

In permanent liaison with the President and the Bureau, he/she establishes and implements work plans in mobilizing the necessary resources and in establishing fundraising and membership drive, represents the World Water Council and maintains the relations with members and donors.

Within the framework of his hiring, he/she is accountable to the President, acts under his authority and receives instructions only from or through the President.

He/she carries out the following detailed tasks:

- i) Implementation of the World Water Council's strategy voted in General Assembly through developing associated project portfolios and coordinating programmes formulation and execution in respect of the Board of Governors;
- ii) Financial management, reporting and accounting of the Council by the elaboration of financial reports intended to the Bureau and the Board of Governors;
- iii) Establishment of a detailed financial management policies and procedures in conformity with the laws and requirements of the host country;
- iv) Implementation, under the authority of the President and of the Bureau members, of the decisions voted by the General Assembly, the Board of Governors and the Bureau.
- v) Representation of the World Water Council and maintenance of good relationships with members and donors.
- vi) Establishment and implementation of work plans in mobilizing the necessary resources;

- vii) Lead the fundraising and membership drive in developing and maintaining excellent relationships with members, partners and donors of the World Water Council;
- viii) Lead the development of the World Water Council's substantive contributions to the World Water Fora and to major relevant international events;

QUALIFICATIONS

The successful candidate will have:

- A minimum of 10 years of international significant experience in the field of water management and governance at an international level ;
- Demonstrated experience in developing and leading programmes related to water management and governance;
- Demonstrated capacity in using modern programme development, monitoring and evaluation tools;
- Proven track record in resources mobilisation;
- Excellent network and communications skills used to interest, inspire and motivate members, partners and staff;
- Fluency in English and French;
- Ability to lead and manage a multi-disciplinary and multi-cultural team;
- A high mobility and willingness to travel;
- Good capacities in main office software and wider capacity with internet tools and others a plus.

APPLICATIONS

Interested candidates can find a vacancy announcement on www.worldwatercouncil.org. Those who meet the selection requirements are requested to send their curriculum vitae and a letter of motivation in English. This letter should explain the candidate's experience with carrying out the above tasks. The candidate needs to present the names and contact details of three references, including one recent employer. Applications can only be done through e-mail and should be received by the World Water Council **no later than 8 December 2010 at:**

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