

CSO Partners' Outstanding
Annual Report
Awards 2010
for the Voluntary Sector

Presented by



A joint initiative of



CSO Partners is pleased to present the Second Outstanding Annual Report Awards for the voluntary sector, jointly organised by Financial Management Service Foundation (FMSF), Credibility Alliance (CA) and Spatial Access Advertising Consultancy (SAAC).

The CSO Partners' Outstanding Annual Report Awards 2010 is a call for the voluntary sector to showcase the most important tool for demonstrating their good work, best practices, accountability and transparency for building organizational credibility. The awards attracted over 200 entries in 2009 and were acknowledged as a resounding success.

We invite organizations from the voluntary sector to submit their entries and participate in our endeavour to promote quality annual reports as a tool of building credibility. Entries adjudged winners shall receive cash prizes.

The awards ceremony will be held on 6 March 2010.

Apply in any of these categories:
Small < Rs 50 L
Medium < Rs 5 Cr
Large > Rs 5 Cr

Submit:
3 copies of 2008-09 annual report
+
1 copy of financial report

Prizes:
Winner-
Rs 3 Lakhs
Runner up-
Rs 1 Lakh

THE AWARDS

Categories: The Awards have three categories for entries. Each category will be judged independently:

1. **Small** – Organisations with an annual income of less than Rs. 50 lakh.
2. **Medium** – Organisations with an annual income range of Rs 50 lakh and Rs 5 crore.
3. **Large** – Organisations with an annual income of more than Rs 5 crores.

Criteria: Annual Reports will be judged on three broad criteria.

Financial Reporting – Audited financial information of the organisation presented through a full set of statements; and summarised in annual reports, representing a clear state of affairs.

Transparency – Reporting on practices of the organisation that display accountability and credibility.

Effectiveness of Communication – Annual reports that communicate the impact of the organisation as well as engage their donors; and are interesting to read.

For more details on criteria, please log on to www.annualreportawards.org

Eligibility: Entrants must be a registered non-profit entity in India and must be willing to submit three copies of their 2008-09 annual reports along with one copy of their complete audited financial statements.

Last date for submission: 31 December 2009.

Prizes: Under each category, there are three prizes
Winner – Rs. 3,00,000/- (Rs. Three lakhs only) and
Two Runners-up – Rs. 1,00,000/- (Rs. One lakh only) each.

Assessment Procedure: A team of professionals from FMSF, CA and SAAC will do the preliminary rating of the annual reports submitted based on a set of assessment indicators.
An independent panel of judges will finally revalidate the ratings and adjudge the winners.

WHO ARE WE?

CSO Partners is a non-profit organization that is committed to mobilising contributions - both human and financial - and providing appropriate support services for civil society organisations. CSO Partners provides opportunities for contributors including government, corporate bodies and individuals to engage with civil society organisations in a process of social change that benefits all stakeholders. It has established a support partners' network to facilitate this engagement through programmes ranging from strategic CSR or sustainability practices, donor servicing, volunteering, social investment, financial management, governance, documentation, advocacy and communications.

www.csopartners.org.in

Financial Management Service Foundation (FMSF) is a resource organisation involved in financial management, legal issues and governance of development organisations in South Asia. The core area of work includes capacity building of partner organisations, networking, information dissemination, action research, knowledge building and financial monitoring of projects. Another major initiative that FMSF has taken is a web-based online diploma programme: 'Diploma in Financial Management and Accountability', a one-year programme in collaboration with Tata Institute of Social Sciences.

www.fmsfindia.org

Credibility Alliance (CA) is a consortium of voluntary organisations in India, formed to promote accountability, transparency and good governance in the voluntary sector. To achieve this, CA has engaged in consultative deliberation with over 15,000 NGOs over four years to come up with a set of Norms to examine the sector's credibility. The Alliance focuses on encouraging organisations to become part of a movement towards a trustworthy voluntary sector, through self-disclosure, peer group review and accreditation based on minimum and desirable norms.

www.credall.org.in

Spatial Access Advertising Consultancy (SAAC) Spatial Access Advertising Consultancy (SAAC) is a holistic communications consultancy dedicated to facilitating change in the social sector by deploying its expertise through the art and craft of communication and its vehicles. SAAC works with NGO initiatives and Corporates who invest in sustainable CSR programmes. SAAC helps organizations examine the many challenges by focusing on priorities, defining objectives and developing a strategic blue print for the road map ahead. All this, with an eye on cost effectiveness, which is a SAAC dictum. The Consultancy focuses on advocating the responsibility of Annual reports in building the integrity of the organizations in the voluntary sector through its experience and knowledge.

www.spatialaccesscommunications.com

ENTRY FORM

1.Name of the organisation.....

2. a. Address of Registered office :

.....

b.Address for correspondence :

.....

c.Contact person Mr / Ms.

Designation

d.Contact numbers.....

e.E-mail address.....

f. Website

Registered as:

Trust Society Section 25 Company

3.Size of organisation

Small Medium Large

Declaration: We hereby declare that

1.The annual report submitted for the award is the same which has been adopted by the Governing Board/ Trustees

2.The decision of the panel of judges would be considered as final and binding decision.

3.The information given above is true and correct to the best of my information and knowledge.

Dated

Signed by.....

Designation.....

Name.....

The deadline for the submission of entries is 31 December 2008.

Please send us the above entry form with three copies of your annual report of 2008-09 and one copy of your audited financial statement to -

Coordinator – Annual Report Awards

“ACCOUNTABILITY HOUSE”, A-5, Sector 26, Noida 201301

Tel: 0091-120-2546732, 2546733, 2546744, 2546745, Fax: 0091-120-2546731

Email: coordinator@annualreportawards.org

For more information and to download applications forms, please visit www.annualreportawards.org